

How to register to be a Little League Umpire

League Athletics is the Little League registration website. All automatic emails/texts come from this site. It is also the site we use to send mass emails/texts to umpires. It is important to use the emails and phone numbers that you check regularly.

Parent account

Umpires under the age of 18 must be registered under parent account. When you set this up, make sure that you set your email permission to "roster." This ensures you will get information on the games your umpires is scheduled for. Make sure that text messages are enabled by selecting your provider. If you are a returning parent, make sure the settings are correct.

Umpire account

Set up your account permissions as discussed above in the parent account section. This step must be completed even if you umpired last year. All NLLB umpires must create and maintain an updated profile via the NLLB website. This profile tells us about you, your experience, provides contact information for game opportunities, important communications, and tells us where to send your paycheck. It is critical that you carefully complete all questions as the information does change year to year. Please include an e-mail account you check regularly. Also, use an address where you would like to receive your paycheck. If you want to receive text messages alerting you to games or reminding you of your assigned games, use a cell phone number and list your privacy as "roster." You need to list a cell phone here in order for the registration to work. Do not leave it blank.

Registration

After you set up your accounts, you will be able to register to umpire. On the registration page, you must list the same cell phone number that is listed in the Umpire Account. If the cell phone was left blank in the account, then this will not work. Please set all privacies to Roster so you will get the game notifications.

Umpire clinics

All umpires must attend a clinic. We are prepared to change ideas quickly due to COVID restrictions, so please be flexible.

Payment is required for Rookies, Supreme A, and Major A umpires. The AA umpires are paid for their time. If you paid when you registered, you are set. If not, we will send you an invoice prior to the clinic. If you are an AA umpire and you paid, please send Julie Killacky an email to initiate a refund.

Rookies--Sunday April 25 from noon-3pm outside on a baseball field TBD. Clinics last about 3 hours but please have your umpires bring their phones so they can text you if we get out early or are running late. If they do not have phones, please have them let me know and they can use my phone. Due to space restrictions, you must let me know immediately if you will not be able to make the clinic. I will have limited options for you, so make sure this is an unavoidable conflict.

Supreme A--Sunday May 2 from noon-3pm outside on a baseball field TBD. Clinics last about 3 hours but please have your umpires bring their phones so they can text you if we get out early or are running late. If they do not have phones, please have them let me know and they can use my phone. Due to space restrictions, you must let me know immediately if you will not be able to make the clinic. I will have limited options for you, so make sure this is an unavoidable conflict.

Majors A--I will be contacting you via email about scheduling your clinics. They will be inside at the Naperville Public Library, south location. Seating is obviously limited so I am hand scheduling those.

AA--Those that are new to this level or have never passed the ump test need to attend an in person clinic. I will contact you to schedule. Those of you that have worked this level before and passed the test will have a zoom on April 18 at 4pm. This will be a quick informational type meeting. I will send you the invite closer to that date.

Age requirements for umpires:

Umpires must be 12 years old by April 30, 2021 to umpire for Naperville Little League Baseball (NLLB). This is due to laws requiring umpires to be at least 2 years older than the players. If umpires start younger, they will not be able to advance levels each year. This is why exceptions cannot be made. The NLLB umpire program is designed to start umpires off at the younger levels and allow them to naturally progress to the higher levels. Umpires will not be advanced prematurely, regardless of their baseball experience. If you feel that your situation is unique, please contact the umpire coordinator, Julie Killacky, at jkillacky@nllb.org

What level am I?

Little League levels are defined by age group and competition level. The oldest players are juniors, followed by Majors, Supreme, and Rookie. Each level is separated into a recreational level (A) and competitive level (AA.) The Rookie league is divided by age instead of competition level. Second graders play in the AA level and first graders in the A level. Juniors are all together at this time.

Sunday league games are non Little League games that give players a taste of travel without the time commitment. AA umpires work these games. Occasionally Majors A players are asked to substitute at these games.

Our A level umpires are welcome to work any A level game provided they meet the minimum age requirement. Supreme A umpires are given priority at Supreme A games. Majors A umpires are given priority at majors A games.

Umpire level	Umpire age	Pay per game
Rookies (1st and 2nd graders)	<ul style="list-style-type: none"> • Middle schoolers who have never umpired • Minimum age 12 • Belong to the Minor League Umpire group 	\$20
Supreme A (3rd and 4th graders)	<ul style="list-style-type: none"> • Umpires that worked the rookie level last year • High schoolers with no experience that have baseball experience • Minimum age 13 years 	\$25

	<ul style="list-style-type: none"> • Also referred to as an A Umpire with the Majors A umpires • Belong to the Minor League Umpire group 	
Major A (5th and 6th graders)	<ul style="list-style-type: none"> • Umpires that worked the Supreme A level the year prior • Minimum age 14 • Also referred to as an A Umpire with the Supreme A umpires • Belong to the Minor League Umpire group 	\$30
Supreme AA (9&10 year olds)	<ul style="list-style-type: none"> • Umpires that worked the Majors A level the last year 	\$45 (\$40 if the test is not passed)
Majors AA (11&12 year olds)	<ul style="list-style-type: none"> • Umpires that worked the Majors A level the last year 	\$45 (\$40 if the test is not passed)
Juniors (13 and 14 year olds)	<ul style="list-style-type: none"> • Adults, post college 	\$60 (IHSA certified) \$55 if not certified

What levels can I work?

Many umpires want to work as many games as they can, so they ask to work other levels to pick up more games. This is sometimes allowed. However, you must meet the minimum age for that level. When you work at a different level, your pay does not change.

Pay

Please see the chart under *What Level am I* to find out your base level of pay. Pay is distributed by check once per month. The check comes from our bank, is addressed to you, and looks like junk mail. Please do not throw it away.

It is important to cash your checks promptly. It takes the treasurer a considerable amount of time to deal with checks that are not cashed.

If you make over \$600 in a season, we need you to fill out tax forms. Depending on your age and other income, you may have to pay taxes. Little League does not give tax advice, so you need to speak with your parent or tax advisor. When you approach \$600, the treasurer will send you information. Your next check will not be released until you provide tax information.

Sometimes things happen that are out of the ordinary. Below are the bonuses that are paid to umpires. If you encounter a situation that you believe requires extra money not listed below, please let me know.

Situation	Minor League umpires	AA umpires	Junior league umpires
Game canceled at the field	½ of game fee	\$25 travel fee	\$25 travel fee
Game canceled after at least one pitch thrown	full game fee	Full game fee	Full game fee
Agree to work a lower level game	No bonus	\$10 (Majors A games only)	N/A
Work a Sunday league game	N/A	\$10	No bonus
Work a game alone	N/A	\$10	N/A

Timesheets are required for all minor league games. You need to submit the timesheet to your field coordinator. The easiest way to submit your timesheet is to take a picture of it and text or email it. This needs to be done immediately after the game. The timesheet should contain your name, the date/time/location of the game, and the game coordinator signature. If you are a majors or juniors umpire, simply text your coordinator after the game. If this step is not completed, we cannot pay you for the game. If you lost your timesheet, discuss this with your field coordinator.

Umpire Expectations

Umpires are expected on the field 15 minutes prior to the game so they can be in uniform and meet the managers. Games are to be started promptly at the start time listed. If you are not at the field 10 minutes prior to the game, the managers will begin calling the field schedulers. If you are late to games repeatedly, they will stop scheduling you. Expectations increase at each level. If they find a substitute prior to hearing that the scheduled umpire is at the game, the scheduled umpire loses the game without pay.

No shows are not acceptable. If an umpire does not show up for a game, they may be removed from the schedule without warning.

Umpires are responsible for their own equipment. Umpires should show up in uniform. Tshirts are provided for those that do not have an official umpire uniform. Little League also supplies an indicator. Bring proper equipment

Behave professionally. There should be no personal cell phone use during the game. It is permissible to look up rules, look at the time between innings, look at the time for end of game purposes, text parents for a ride home.

Personal Umpire Equipment

1. Umpire tshirt should be worn at all games. However, if it is cold, you may wear proper clothing over the tshirt

2. Indicator
3. Brush
4. Rulebook
5. A copy of the local rules printed or downloaded to phone

Shared Umpire Equipment

The chest protector, shin guards, and mask are located in the field boxes. The managers will have to open them for you. If you have any problems with the equipment, please let me know. Some umpires are small and may need smaller equipment. If that is you, please let me know.

Scheduling

Scheduling is done by the field coordinators according to the process they choose. Please follow their directions. Once you are assigned a game, you will receive an email from League Athletics. Click on the link and accept the game. Once you do this, you will receive cancellations, rain out information, field changes, etc. If you do not accept the game, you will not be informed of game changes.

To cancel a game, you need to communicate directly with the field coordinator. Do not go into the system and decline the game. No one is notified of your cancelation and this is considered a no show. Do not contact Julie Killacky. She doesn't know where you are scheduled.

Who do I contact?

Julie Killacky, jkillacky@nllb.org, is the head umpire coordinator. She handles pay problems, rules questions, equipment problems, and any difficulties on the field. In an emergency, call 630-362-5307.

Jim Meurer is the umpire representative on the Board of Directors. He is also an experienced umpire. He trains the umpires and answers rules questions.

Field coordinators handle all scheduling. Coordinator info is listed below

Division	Coordinator	Email	Phone number
Juniors	Julie Killacky	jckillacky@nlnb.org	630-362-5307
Majors/Supreme AA	Ginny McCormack	vjmc366@gmail.com	630-337-2519
Majors A	Karen Noha	Karen_Noha@hotmail.com	630-886-6839
Supreme A	Scott Burns	pegnscopto@aol.com	630-364-8329
Rookie A and AA	Phil Chan	pwhc@yahoo.com	630-200-0126

Conduct on the field

You are contracted by Little League to work the game. You are the only people on the field that are paid. It is very important that you are in control of the game, but behave professionally. De-escalation of tension is important. An umpire should never provoke tension.

Scheduling games

After attending a clinic, your name is automatically given to your field coordinator. If you are an A umpire that meets the minimum age requirements to work at another level (either a Supreme A umpire wanting to work Majors A or the other way around) you will need to contact the field coordinator for that level and get on their list. The umpire coordinators will send you an introductory email to let you know how to work for them and how they schedule games. Scheduling games always takes into consideration your availability. To gain a year of experience for the purpose of moving up to the next level, you must work a minimum of 5 games. These five games can be worked during Spring, Summer, or Fall ball.

After the field coordinator schedules you for a game, they will load your information into League Athletics. You will receive an email that you are scheduled for the game. You must confirm your game by hitting the green button. This attaches you to the game so you receive rain out information, etc. **YOU CANNOT DECLINE THE GAME BY HITTING THE RED BUTTON--EVER.** The coordinator is not notified that you declined it. If you cannot work a game, you must contact them directly. If you decline a game without telling your coordinator and then do not show up for the game, it is considered a no-show.